



2026 VAAO ELGIN “PISTOL” MCMILLIAN SCHOLARSHIP APPLICATION VIRGINIA ASSOCIATION OF ASSESSING OFFICERS

Assessment involves the discovery, listing, and appraisal of property for ad valorem taxation purposes. The assessor places an equitable assessed value on each parcel of real estate in a jurisdiction by estimating the property's market value. Assessment requires specialized appraisal knowledge, experience, and the ability to exercise sound judgment. A career in property assessment offers the opportunity to work with people and provide a significant public service.

Established in 1949, the Virginia Association of Assessing Officers (VAAO) is a professional organization of assessors and appraisers from state and local governments throughout the Commonwealth. The organization's mission is to improve assessment standards, disseminate information on assessment practices, and provide continuing education to its members.

VAAO SCHOLARSHIP PROGRAM

An important part of the VAAO's yearly activities is the Scholarship Program. This program is designed to assist anyone interested in entering the assessment field, particularly those interested in advancing their education, experience, and career. The VAAO Elgin “Pistol” McMillian Scholarship(s) will cover the tuition and course material fees for IAAO Course 101: Fundamentals of Real Property Appraisal, either live or virtual, hosted by the Virginia Department of Taxation's **2026** Advanced Assessors' School. Recipient(s) must provide their own transportation, computer, audio, visual, and internet connection.

IAAO Course 101: Fundamentals of Real Property Appraisal:

- ❖ Course 101 is an introduction to valuation principles and the assessing approaches of real estate.
- ❖ Completion of this course is the first requirement for obtaining a professional assessment designation.
- ❖ Attending the school also allows the scholarship recipient to become acquainted with the assessment profession and to establish contacts with assessors in Virginia's state and local governments.

QUALIFICATIONS

Applicants for the VAAO Scholarship must meet these basic requirements:

- (1) A resident of the Commonwealth of Virginia.
- (2) An interest in the assessment profession and an adequate background in mathematics are helpful and desirable.
- (3) In addition, a member of the VAAO must sponsor each applicant. Contact with a VAAO member may be made by calling your nearest city or county real estate assessor's office and/or the Commissioner of the Revenue's office.

APPLICATIONS

The following scholarship application, signed and dated by the applicant and their sponsor, must be received by **March 27, 2026**, to be considered. The VAAO Scholarship Committee will select the recipient(s), and all recipients will be notified of the committee's decision by **April 3, 2026**.

Please submit completed applications to:

Cory Schaeffer, Virginia Department of Taxation, PO Box 565, Richmond, VA 23218

You may also email applications to: **cory.schaeffer@tax.virginia.gov**



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VIRGINIA ASSOCIATION OF ASSESSING OFFICERS

Name: _____

Permanent Home Address: _____
Street/P.O. Box City or Town State Zip Code

Email Address: _____

Phone Number(s): _____

EDUCATION RECORD

(Indicate highest level of education and/or if currently enrolled)

1. _____
Degree/Certificate-Most Current Dates Attended-From to Subject

School Name/ Location

EMPLOYMENT RECORD

(Includes full- and part-time employment beginning with the most recent)

Employer Position Held Dates

1. _____

2. _____

3. _____

LOCAL INVOLVEMENT

(Not a prerequisite for application)

Do you have any other real estate experience not listed above? If yes, please specify below. Yes [] No []

Have you ever taken any IAAO or other real estate courses? If yes, please specify below. Yes [] No []

Are you currently or previously a member of the VAAO or IAAO? If yes, please specify below. Yes [] No []

Have you ever obtained an appraiser's license or any other professional designation? Yes [] No []

If yes, please specify:

Are you currently or previously involved in your local community in any other way? Yes [] No []

If yes, please specify:
