



## **2024 VAAO ELGIN “PISTOL” MCMILLIAN SCHOLARSHIPS AVAILABLE CAREERS IN PROPERTY ASSESSMENT AND APPRAISAL**

Assessment involves the discovery, listing, and appraising of property for ad valorem taxation purposes. The assessor places an equitable assessed value on each parcel of real estate in a jurisdiction by estimating the property's market value. Assessment requires specialized appraisal knowledge, experience, and the ability to exercise sound judgment. A career in property assessment offers the opportunity of working with people and providing a significant public service.

Established in 1949, the Virginia Association of Assessing Officers (VAAO) is a professional organization of assessors and appraisers from state and local governments throughout the Commonwealth. The organization's mission is to improve assessment standards, disseminate information on assessment practices, and provide continuing education to its members.

### **VAAO SCHOLARSHIP PROGRAM**

An important part of the VAAO's yearly activities is the Scholarship Program. This program is designed to assist anyone interested in entering the assessment field, particularly those interested in advancing their education, experience, and career. The 2024 VAAO ELGIN “PISTOL” MCMILLIAN scholarships will cover tuition fees for a live classroom or virtual course, Student Reference Manual, and exam.

Scholarship recipients will be eligible for IAAO Course 101: Fundamentals of Real Property Appraisal.

- Course 101 is an introduction to valuation principles and the assessing approaches of real estate.
- Completion of this course is the first requirement toward obtaining a professional assessment designation.
- Attending the school also allows the scholarship recipient to become acquainted with the assessment profession and to establish contacts with assessors in Virginia's state and local governments.

### **QUALIFICATIONS**

Applicants for the VAAO Scholarship must meet these basic requirements:

- (1) A resident of the Commonwealth of Virginia;
- (2) Interest in the assessment profession, an adequate background in mathematics is helpful and desirable.

In addition, a member of the VAAO must sponsor each applicant. Contact with a VAAO member may be made by calling either the nearest city or county real estate assessor's office or **Cory Schaeffer at 804.404.4064**.

### **APPLICATIONS**

Mail applications to: **Cory Schaeffer, Virginia Department of Taxation, PO Box 565, Richmond, VA 23218**. You may email applications to: [cory.schaeffer@tax.virginia.gov](mailto:cory.schaeffer@tax.virginia.gov)

Applications must be received by **March 8, 2024**. The VAAO Scholarship Committee will select the recipients; all recipients will be notified of the committee's decision by **March 15, 2024**.



## 2024 VAAO ELGIN "PISTOL" MCMILLIAN SCHOLARSHIP APPLICATION VIRGINIA ASSOCIATION OF ASSESSING OFFICERS

The Virginia Association of Assessing Officers and the Virginia Department of Taxation announce this year's scholarship for IAAO Course 101: Fundamentals of Real Property Appraisal for the period between **April 1 - December 31, 2024**. The Scholarships for Course 101 will cover tuition, course materials, and exam. Student must provide their own computer, audio, visual, and Internet connection.

Applicants should complete this form, signed by a sponsoring VAAO member and return to:

**Cory Schaeffer**  
**Virginia Department of Taxation**  
**PO Box 565,**  
**Richmond, VA 23218**

**Email: Cory.Schaeffer@tax.virginia.gov**

You may contact a VAAO member by calling your nearest city or county real estate assessor's office and/or Commissioner of Revenue's office. Applications must be received by **March 8, 2024**. VAAO will notify scholarship recipients by email by **March 15, 2024**.

NAME: \_\_\_\_\_

CURRENT MAILING ADDRESS: \_\_\_\_\_  
Street/P.O. Box City or Town State Zip Code

PERMANENT HOME ADDRESS: \_\_\_\_\_  
Street/P.O. Box City or Town State Zip Code

EMAIL ADDRESS: \_\_\_\_\_

CONTACT NUMBERS: \_\_\_\_\_

**EDUCATION**  
(Indicate secondary, business, college, graduate or other level)

1. \_\_\_\_\_  
Degree/Certificate-Most Current Dates Attended-From To Subject

\_\_\_\_\_  
School Name Location

2. \_\_\_\_\_  
Degree/Certificate Dates Attended-From To Subject

\_\_\_\_\_  
School Name Location

3. \_\_\_\_\_  
Degree/Certificate Dates Attended-From To Subject

\_\_\_\_\_  
School Name Location

4. \_\_\_\_\_  
Degree/Certificate-Oldest Dates Attended-From To Subject

\_\_\_\_\_  
School Name Location

If currently enrolled at a college or university, identify: \_\_\_\_\_



# 2024 VAAO ELGIN "PISTOL" MCMILLIAN SCHOLARSHIP APPLICATION

## EMPLOYMENT RECORD

(Includes full- and part-time employment beginning with most recent)

Employer Address	Position Held	Reason for Leaving	Dates
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

Have you held (or applied for) a part-time or summer position in an assessor's office? If "yes", give dates and office (not a prerequisite for application).

\_\_\_\_\_

Briefly state below your reasons for wishing to attend IAAO Course 101: Fundamentals of Real Property Appraisal, including any experience you may have had in this field.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature & Date

\_\_\_\_\_  
VAAO Sponsor's Signature & Date

### OFFICE USE ONLY

Committee comment and recommendation:

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